

Sweet Adelines New Zealand



1 May 2025, 5.00pm

James Hay Theatre

Christchurch

Minutes of the Regional Annual Members' Meeting

Introductions

Team Coordinator, Julie Earl, introduced the Regional Management Team:

- o Leanne Wheeler, Education Coordinator
- o Carolyn Currington, Directors' Coordinator
- o Nikola Worrall-Bader, Membership Coordinator
- o Mary Cave-Palmer, Finance Coordinator (outgoing)
- o Katie Mathison, Communications Coordinator
- o Shelley Phillips, Marketing Coordinator
- o Shelley Bascand, Incoming Events Coordinator

Apologies

Virginia Humphrey-Taylor – Christchurch City Chorus

Carolyn Spackman - Wellington City Chorus

Roll Call

- Representatives of the following chapters were present:

Bella a Capella
Chapter at Large
Christchurch City
Dunedin Harmony Chorus
Faultline
Foveaux
Greater Auckland
Manawatu Overtones
Nelson Bays
Sounds of Hawkes Bay
SouthCity Sounds

Taranaki Harmony
Waikato Rivertones
Wellington City
Whangarei Harmony

Approval of the Minutes of 2024 Regional Annual Members' Meeting

The Draft Minutes of the 2024 Regional Annual Members' Meeting which had been available since July 2024 were approved and seconded as an accurate record of the meeting.

Approved: Julie Earl

Seconded: Leigh Whitelaw

Any Matters Arising from the 2024 Minutes

There were no matters arising from the 2024 Minutes

Finance

Mary Cave-Palmer is stepping down from the finance role. Julie thanked Mary Cave Palmer for her expertise and dedication to the role.

The Annual Performance Report for 2024 – 2025 was made available to members on the Sweet Adelines New Zealand website 14 days prior to this meeting and email notification was sent to members.

Mary spoke to her Finance Coordinator's report which was made available to all members 14 days prior to this meeting. The report gives details of incoming and outgoing expenses. We are required to maintain sufficient reserves to run for a year which accounts for the funds in term deposits.

Report on He Tangata Show Chorus

This report was made available to all members 14 days prior to this meeting. Mary Cave-Palmer spoke to this report.

Mary moved that the residual funds will be moved into Prue Blythe Memorial Trust account to support young women singers

Seconded by Julie Earl

Confirmation of reviewed accounts

Mary moved that these accounts be accepted and approved.
Seconded by Julie Earl

Appointment of reviewer

Mary moved that we use Target Accounting as the reviewer for 2025.
Seconded by Hilary Clifton – Nelson Bays Harmony

Team Coordinator's report

Julie read her report to the meeting, summarising the year past. This report will be available on the website for Sweet Adelines New Zealand members to read.

- o Strategic plan has been redeveloped, and is available on the website
- o Continued to provide high quality education opportunities
- o Coach-in-residence Ryan Heller
- o RMT leadership weekend with Bec Hewitt
- o More education events are scheduled, including the leadership series planned for later this year
- o RMT strengthened communications with choruses across all channels
- o Enhancing website content
- o Stronger focus on social media marketing to increase SANZ profile
- o New regional song A Thousand Years, arranged by Rowena Harper
- o Sharing performances across the region through social media
- o Celebrating our choruses who competed internationally: Christchurch City Chorus placing fifth; Fire and Ice quartet, Auckland
- o Successful Dunedin convention 2024; and now the 40th celebration at Christchurch convention
- o Continue to improve convention processes, eg registration
- o Membership stands at 502, up from 486 - a small but encouraging growth
- o Financial sustainability remains a priority
- o 2025 budget projected a loss, triggering a necessary rise in SANZ fees after several years of no rises
- o Prue Blythe memorial Trust continues to be an important avenue to support young singers
- o Four youth singers received scholarships this year
- o Thank you for donating to the Prue Blythe Trust: \$1,390 has been raised to support young singers

Thanks - list from Julie's report

Standing rules

Julie went through what has changed with the standing rules. A paper was made available to members 14 days before the meeting to comply with the Incorporated Societies Act

- interest register to manage potential conflicts
- update Societies Office with personnel
- Written consent for office bearers
- requirement to keep records
- inclusion of dispute resolution process

Moved by Julie Earl

Seconded by Deborah Kessell-Haak

Julie moved minor changes to standing rules to tidy up language and grammar

Seconded by Lesley Standring

General Business

Meeting closed at 5.30pm