



Minutes of the Regional Annual Members Meeting Copthorne Lakefront Hotel, Queenstown Sunday 5 May, 2013

Present: All RMT members and list of SANZ members as per list provided.

Minute-taker: Jan Daley

Welcome

The meeting opened at 10.30 am, with a welcome to members from Mabel Knight, the Team Coordinator, who then introduced the current Regional Management Team members.

Roll Call

All choruses were recorded as present, plus Bella a Cappella prospective chorus and Chapter at Large (list of choruses and attendees attached).

Apologies

Anne Winnall.

Minutes

The minutes of the 2012 RAMM had been circulated, and were approved as read.
Moved: Trish Veen; seconded: Rhona Mclean; carried.

Matters Arising

There were no matters arising from the minutes.

Correspondence

There was no correspondence for this RAMM.

Financial Report

MaryAnn Zorovic presented the financial audited accounts for the year to 30 April 2012, which had been circulated to members. She asked for acceptance of the accounts.
Moved: Jenni Masters; seconded Danielle Wallace; carried.

MaryAnn explained the need for an auditor for the regional accounts who understands the work of the Sweet Adelines organisation. She requested approval to find an auditor, she will then communicate who this is to be to members.

Moved: MaryAnn Zorovic; seconded; Lesley Standring; carried.

Regional Assistance Funding

The region is now very successful in competitions so there has been an increased call on regional assistance funding to support quartets and choruses to travel to International

Conventions. The finance reserves have now been depleted. At the present time the regional levy does not cover what has to date been provided for regional assistance. It does not cover the expenses. If the region increased its membership it would be in a better financial position to be able to cover the regional assistance that is specified under the current policy. A survey concerning the issue of regional assistance has been sent to members. The results were inconclusive so RMT will send out a voting paper prior to June 2013, for members to select from four options as follows:

- No regional assistance; reduce regional levy by \$25
- Assist only the winning quartet; reduce the levy by \$10
- Assist only the winning quartet and winning chorus; retain the \$25 levy
- Divide a capped amount among all winning quartets and choruses that are eligible to compete at Internationals; retain the \$25 levy (actual amount to be determined by the level of income in the previous year).

The Finance Coordinator encouraged members to ensure that their choruses understand the options; background information will be made available. Kate Veeder clarified that Chapter at Large members each vote but their votes are collated by their coordinator as one vote, in the same way as for choruses. Kate also spoke in support of the option where chorus and quartet share the regional assistance money that is capped. She said she did not want the region to go back to region raffles to send our winners to international contest.

Charities Commission

MaryAnn Zorovic warned that Choruses that are registered as charities need to be aware that there will be significant changes to reporting and auditing, coming into effect in 2015. The finance coordinators can access information from the Department of Internal Affairs website and workshops are available.

YWIH Prue Blythe Memorial Trust

The Prue Blythe memorial Trust was registered as a charity in February 2013 and is now operational. It was a difficult process taking some years and requiring the assistance of a lawyer. The Trust, and any chorus, must provide evidence that it engages in charitable works.

Membership Lists for Competition

The RMT is required to verify the financial standing of every member who is competing in regional competitions. MaryAnn requested that each chorus ensure that the person completing the list has spreadsheet ability, as the names should be in number and surname order. Claire Takacs queried whether singing directors should be included on the lists. MaryAnn clarified that non-singing directors are not to be on the lists, but singing directors are to be included on the lists. Briana Perry noted that the rules are clearly stated on the International member lists form. RMT will look into having the same format for the regional competition forms.

25 Year Pins

Julie Scoggins explained that in 2014, members will be invited to apply for their 25 year pin, providing evidence of their membership from the chorus(es) showing an accumulated 25 years. Members may have breaks away from being in a chorus and may move from one chorus to another and have the membership times totaled. It is important also, that Choruses keep accurate records of membership to assist a member's application.

Reminder for Choruses to provide Chorus details for SANZ website

A template of Management/Music teams and member names for Choruses and CAL to complete has been issued to all Choruses and CAL – RMT requires this to be completed and sent back so that accurate details can be included on the SANZ website.

Team Coordinator Report; RMT Coordinator Reports

Mabel Knight read her report (attached) and moved that her report and the other coordinator reports that had been circulated, be accepted.

Moved: Mabel Knight; seconded Melody Lowe; carried.

Upcoming Education Events

Jocosa Bruce explained that she is planning ahead four years in advance for getting education events organised. For this upcoming year RMT has organised:

- Jana Gutenson, a music judge, who is coaching B+ choruses, with two sessions open to all
- music workshop in Christchurch, with Jana Gutenson
- Martini quartet

Faculty

Jocosa Bruce is aiming to build up the Faculty to a maximum of 15 people. She has received some applications and welcomes more from members who can help with music, marketing or any aspect of Sweet Adelines life.

General Business

1. Claire Takacs stated that she is concerned with the drawn-out process of getting directors and team coordinators onto the stage for awards. After some discussion there was support for them **being seated in the front seats** giving quick access to going backstage prior to the awards session.
2. Several people voiced concern about the noise from planes during competition. Sandy Gunn noted that there had been a contingency plan, knowing the venue was close to the airport; that if a quartet or chorus was distracted they could begin again. This had been agreed to by the Judges. No competitors were disadvantaged by plane noise.
3. Janet Rowlands said it is important to ensure that there are enough seats for competitors once they are off stage.
4. There was some concern about noise from the foyer distracting the audience.
5. Melody Lowe said that there needed to be more catering available at the venue. Mabel explained that the Convention venue café closed recently and that there was difficulty getting local caterers interested.
6. Melody Lowe asked that the large bags of members' belongings not be emptied out backstage for when people came off stage in future, as that was stressful for some people. Others appreciated it as they were able to get away quickly.
7. Trish Veen reminded members that four members of the RMT are replaced each year and encouraged people who may be interested to contact the current coordinators to discuss what is involved.

YWIM Raffle results

The YWIM raffle results were announced.

The meeting closed at 11.30 am.

AGENDA FOR REGIONAL ANNUAL MEMBERS' MEETING

QUEENSTOWN, SUNDAY 5 MAY 2013

ATTENDEE LIST

Could attendees please complete this list and pass it on – give back to RMT Communications Coordinator when complete, thank you.

We would be grateful if you could write clearly please, many thanks.

YOUR NAME (first and last name please)	NAME OF CHORUS (OR CAL)
Jan Daley	Christchurch City
Trish Veen	Wgtn City - RMT
Mabel Knight	TC - RMT
Jocosa Bruce	RMT - Ed Co
Julie Scroggin	RMT - membership Coord.
Sandy Gunn	RMT - mktg Coord.
MaryAnn Zorovic	RMT - Finance Coord.
Miriam Spragg	RMT - Event Coord.
Chris Thompson	RMT - Director Coordinator
Diane Beach	Nelson Bays

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YOUR NAME (first and last name please)	NAME OF CHORUS (OR CAL)
Gina Watt	WAC
Rhona McClean	WHC
Sheryl West	Whangarei HC
Sandy Webster	NBHC
June Savage	NBHC
Shirley McEwen	NBHC
Jenny Edwards	"
Christine Bettesworth	Whangarei
Beth Houlbrooke	GAC.
Pam Newell	Foveaux
Debbie Milliken	Foveaux / Rivertones ✓
Helen Rook	Foveaux
SARAH RAE	Foveaux.

Barbara Sull	CAZ
McHorgan	THC.
Denise Walton	T.H.C.
Ceri Boskey	T.H.C.
June Eyles	NBHC
Janet Howland	NBHC
Shirley Eddy	SHB
Grush Ooms	SHBC
Maggie Trodahl	NBHC
Lorraine Merito	WHC
Jan Egan	DHC.
Metody Lowe	GAC
FY TAIT	THC
Gill Holmes	THC
Margaret Gordon	Capital Harmony Chorus
Norma Wiley	Capital Harmony
Christine Binns	Capital Harmony
Robin Ransom	Capital Harmony
Joanne Oliver	Capital Harmony
Jackie Zubcevic	Capital Harmony
JAN HART	WHANGAREI H. CHORUS
Mary Black	CHCA City
Sagey Matheson	CCC

KERRY STEWART	CHRISTCHURCH CITY
Jenni Masters	Mananatu Oventones
Olwyn Jones	Mananatu Oventones
Sheryl Willis	SouthCity Soundz
Fleur de Farias	SouthCity Soundz
Jan Tognsee	Sounds of HB
Mikere Tanea Thache	Sounds of Hawke's Bay
Lesley Standring	Sounds of Hawke's Bay
Brianne Perry	Waikato Rivertones
Mehina Perry	Waikato Rivertones
Hironi Hughes	Christchurch City
Edna Byron	Christchurch City
Danielle Wallace	Creators Auckland Chorus
Mary-Carmel Rohloff	Faurelthe Chorus
Carolyn Cunningham	"
Leigh Whitebaw	"
Meg Wilson	"
Sue Weich	"
Choley Nareesh	"
Catherine Quirke	"
Claire Takacs	Wellington City
Dina Wickers	CAL
Toni Griffin	CCC / Bella A Capella
Patti Cooke	CCC / Bella A Capella