



New Zealand Sweet Adelines International Incorporated

MOTION 1: That we approve changes to the Standing Rules of Sweet Adelines International New Zealand to align with the New Zealand Incorporated Societies Act (2022) changes.

MOTION 2: That we approve minor wording changes to the Standing Rules to ensure currency.

Background information for members:

As an Incorporated Society we are required to align our Standing Rules with the New Zealand Incorporated Societies Act 2022. At the Regional Management Team Meeting **5pm May 1 2025** members (through a chorus representative) will vote to update our Region Standing Rules.

A copy of the draft changes inserted into our regional Standing Rules (**in red type**) have been provided for you. Please read the inserts to be fully informed as a chorus. A representative from each chorus will vote on behalf.

Note: the draft changes have been approved in principle pending this vote by Sweet Adelines International.

Should you want further information please contact the SANZ Team Coordinator.
TC.sweetadsnz@gmail.com

This document is a summary of the changes and a short explanation.

Items to be put to the vote: These are requirements for all Incorporated Societies.

(7.5) Inclusion of an Interests Register (to manage potential conflicts of interests)

(8.1) Requirement to have designated people contact people (records kept)

(8.2) Requirement to update the Incorporated Societies Office with personnel and constitutional changes

(8.3) Requirement to have written consent from office bearers (records kept)

(9.1) Requirement to have at least 10 members (rule for all Incorporated Societies)

(9.2) Consent to be a member (we give our consent when we join and become financial members)

(9.3) Requirement to keep membership records that include the date any member ceased to be a member within last 7 years (SANZ and SAI keep these records)

(10) The dispute resolution process (note the requirement for this to be in the body of the constitution)

(12.1b) Requirement for accounting records to be kept for 7 years (which we do anyway)

Minor changes to wording: removal of cheques and the addition of 'written' office bearers role descriptions (we already have written position descriptions), replacement of the word 'audit' with reviewed (external reviewer advice) and use of gender-neutral language.