

# EVENT COORDINATOR'S REPORT

## Regional Annual Members' Meeting

MAY 2025

The logo for Sweet Adelines New Zealand is located in the top right corner. It consists of a maroon square with the words "sweet", "adelines", and "new zealand" stacked vertically in white, lowercase, sans-serif font. The square is layered over several overlapping translucent shapes in blue and yellow.

**sweet  
adelines**  
new zealand

### OVERVIEW

It's been an absolute pleasure to serve Sweet Adelines Aotearoa New Zealand on the Regional Management Team (RMT) for the first time this year. I'm incredibly grateful to the team for their support, encouragement, and all the shared learning and laughter along the way.

Serving as Events Coordinator is all about creating opportunities for our members to learn, connect, compete, and perform - bringing ideas to life through exciting and meaningful events that celebrate who we are as singers, choruses and as an organisation.

### KEY ACTIVITIES AND ACHIEVEMENTS 2024-25

- Supported the development of a regional education and events calendar for 2025 and 2026, with a clear focus on events that support opportunities to learn, connect and perform.
- Reviewed and updated the Events Coordinator job description to align with our evolving strategic direction.
- Contributed to the development of the updated SANZ Strategic Plan, ensuring our event work supports our pillars.
- Entered key events, timelines, and responsibilities into Teamwork project management system.
- Created a template for event planning and budgeting to support smooth delivery and learning for future coordinators.
- Organised venue logistics for the Unlimited Quartet Workshop in Christchurch.
- Delivered the Believe! Workshop with Anne Downton.
- Coordinated accommodation, travel, and venues for all RMT hui.
- Arranged 12 Internationally Funded Visits (IFVs) providing direct coaching and learning experiences throughout the region.
- Supported the Convention Team, who have done an amazing job delivering an event where our members come together to compete as well as connect, learn and perform!
- Facilitated collaboration between Young Singers in Harmony (YSIH) and the RMT, nurturing opportunities for the next generation to learn and connect.
- Hosted the 'Judging Pathway' Zoom session with Vickie Maybury to support those interested in learning more about the judging programme.
- Managing arrangements for our Coach-in-Residence, Ryan Heller, whose visit will support education and performance excellence across the region.

## MEMBER FEEDBACK

A huge thank you to everyone who completed the *All Member Survey* last year. Your insights have been instrumental in shaping our planning and priorities. It's clear that you're all eager to learn, connect, compete, and perform and your feedback helps ensure we're providing the right opportunities to do just that.

We're encouraged by the positive feedback received about the events delivered over the past year, and we value the constructive comments that help us better meet the needs of our members.

The enthusiastic response to the upcoming events calendar has been especially uplifting. Knowing that we're delivering events that resonate with our members is what keeps us going!

## NGĀ MIHI / THANK YOU

Thank you to all my fellow RMT members and the wonderful members from across the region who attend our events, volunteer their time, offer support and contribute so much to keeping this amazing organisation humming.

## LOOKING AHEAD

I'm excited about the positive momentum building across Sweet Adelines Aotearoa New Zealand. With a continued focus on high-quality education, meaningful connection, and making memories, I'm confident the year ahead will be full of growth, inspiration, and harmony.

Thank you once again for the opportunity to serve in this role, it's a privilege to help create spaces where our members can thrive.

**Shelley Bascand**  
**EVENTS COORDINATOR**