

**EVENT COORDINATOR'S REPORT
FOR RAMM MEETING
DATE: 21/05/2022**

The logo for Sweet Adelines New Zealand is located in the top right corner. It features a maroon square with the text "sweet adelines" in white, lowercase letters, and "new zealand" in a smaller, white, lowercase font below it. The square is layered over a background of overlapping blue and yellow geometric shapes.

**sweet
adelines**
new zealand

ACTIONS COMPLETED

- Welcome Zoom meetings with RMT members, and a session with Sarah to go through some of the software tools.
- Booked venue for Nailed It Nelson Quartet workshop 27/28 August 2021, including venue, catering and accommodation for Roxy quartet.
- Set up registration for the event on Survey Monkey and monitored progress of the registrations.
- Cancelled all of the above when Covid level changed to Level 4
- Liaised with participants about refunds.
- Booked accommodation for RMT meeting 11/12th September 2021, Cancelled the accommodation when Covid level changed.

A rather frustrating year of making arrangements then cancelling them and no chance to meet any of the rest of the RMT face to face. I am hoping for events which actually take place soon.